



WILLIAMS UNIFIED SCHOOL DISTRICT

Board of Trustees Regular Meeting

6:00 p.m., Thursday, March 9, 2023
Williams Unified School District Board Room
260 11th Street, Williams, CA

A G E N D A

1.0 CALL TO ORDER

TIME: ____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 SPECIAL RECOGNITION

- 6.1 Williams Upper Elementary School Students: 4 – Kenia Medina, 5 – Maximiliano Huerta Garcia, 6 – Sierra Ashcraft
- 6.2 Williams Upper Elementary School Staff Members: Classified – Toni Kiely and Nancy Medina

7.0 PUBLIC HEARING TIME: ____ PM

7.1 (p. 9) WUSD Transportation Plan

8.0 CLOSE PUBLIC HEARING TIME: ____ PM

9.0 COMMUNICATION / REPORTS

- 9.1 Board of Trustees Reports
- 9.2 Kimberly Rios, Associated Student Body President and Board Representative
- 9.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

10.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

10.1 **BOARD MINUTES** – Request to approve Board minutes

10.1.1 (p. 10) February 7, 2023 (Special)

10.1.2 (p. 13) February 16, 2023 (Regular)

10.2 (p. 19) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.

10.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries

10.3.1 (p. 23) General Ledger Report and Bank Reconciliation Report, Williams Elementary & Upper Elementary Schools Checking Account, January 2023.

10.3.2 (p. 25) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, January 2023.

10.4 **SERVICE AGREEMENTS/CONTRACTS**

10.4.1 (p. 28) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.

10.4.2 (p. 34) Explorit Family Science Night Service Contract for Williams Upper Elementary School.

10.4.3 (p. 35) Licensing Agreement with Document Tracking Services through March 15, 2024.

10.4.4 (p. 39) Telescopic Seating Inspection Agreement with Irwin Seating Company.

10.4.5 (p. 45) Agreement for Services between Williams Unified School District and Bernau Realty related to the property at 1500 E Street.

10.4.6 (p. 52) Securly Classroom Renewal including Aware and On-Call software.

10.5 **ROUTINE PURCHASE ORDERS**

	Purchase Order #	Vendor	Amount
10.5.1 (p. 54)	BPO23-00081	Sysco Food Service	\$27,000.00
10.5.2 (p. 55)	PO23-00758	Outdoor Creations, Inc.	\$41,778.99

10.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** – Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Substitute	Cafeteria Assistant	Open	
Extra Duty	K-6 Summer School Site Secretary (in-house only)	Filled	Toni Hilger and Julie Suarez
Extra Duty	K-6 Summer School Teachers (7 positions, in-house only)	Filled	K – Emma Agnew 1 – Joan Anderson/Lynn Reister 2 – Anna Sanchez 3 – Alejandra Larios/Lindee Hulbert 4 – Esmeralda Mejia 5 – Brooke Goodwin 6 – Brian Darden Migrant – Ada Calderon
Extra Duty	Track and Field Assistant Coach	Resignation	Jeff Lemus
Extra Duty	Track and Field Assistant Coach	Filled	Kinsey McDonald
Extra Duty	Jr. High Athletic Director SY 23-24 (in-house only)	Open	
Extra Duty	Assistant Varsity Football Coach	Open	
Extra Duty	9-12 Summer Academy Teachers (in-house only)	Open	
Extra Duty	9-12 Summer Academy Site Secretary (in-house only)	Open	
Extra Duty	9-12 Summer Academy Registrar (in-house only)	Open	

10.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated	Health Specialist	Open	
Certificated	Secondary Spanish Teacher	Open	
Certificated	Multiple Subjects Teacher SY 23-24	Open	
Certificated	Secondary English Teacher SY 23-24	Filled	Steffany Ritchie pending clearances
Certificated	TK-6 PE Teacher SY 23-24	Filled	Delora Stephens
Classified	ASES Paraeducator	Filled	Noemi Canchola
Classified	Paraeducator	Open	
Classified	Student Supervisor	Open	

10.8 **APPROVE DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES**

10.8.1 (p. 56) Surplus of District Vehicles and Maintenance Equipment

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

11.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

11.1 (p. 58) Consideration and possible action concerning the approval of the 2022-2023 Second Interim Report.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

11.2 (p. 184) Consideration and possible action concerning the approval of **Resolution #12-030923: District Budget Reclassifications.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

11.3 (p. 195) Consideration and possible action concerning the approval of the Williams Unified School District Transportation Plan.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

11.4 (p. 204) Consideration and possible action concerning the approval of the Contract for Professional Services between Williams Unified School District and Parker Construction & Consulting, Inc.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

12.0 FUTURE MEETING DATES

- 12.1 April 18, 2023 (Regular)
- 12.2 May 18, 2023 (Regular)
- 12.3 June 13, 2023 (Special)
- 12.4 June 15, 2023 (Regular)

13.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 13.1 2023-24 School Calendar
- 13.2 LCAP Focus Groups Presentation
- 13.3 3-Year Site Plans
- 13.4 School Plans for Student Achievement (SPSAs)

14.0 CONVENE TO CLOSED SESSION TIME: ____ PM
Closed Session will be held regarding the following matters:

- 14.1 Conference with Labor Negotiators (Gov. Code 54957.6)
 Superintendent Sandra Ayón, Ed.D., Director of Fiscal Services Mechele Coombs and Legal Representation
 - 14.1.1 Williams Teachers Association – Certificated Employees

15.0 RECONVENE TO OPEN SESSION TIME: ____ PM
Action Taken During Closed Session:

- 15.1 Conference with Labor Negotiators (Gov. Code 54957.6)
 Superintendent Sandra Ayón, Ed.D., Director of Fiscal Services Mechele Coombs and Legal Representation
 - 15.1.1 Williams Teachers Association – Certificated Employees

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

16.0 ADJOURNMENT TIME: ____ PM

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Ash ☐ aye ☐ no / Bautista ☐ aye ☐ no / Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Perez ☐ aye ☐ no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Tuesday, April 18, 2023 AT 6:00 PM.

Posted: March 2, 2023